

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

June 18, 2006

CALL TO PODIUM:

Erica Shingara, Environmental
Services Director

RESPONSIBLE STAFF:

James D. Arnoult, Director of
Public Work, Parks
Maintenance and Engineering
Erica Shingara, Environmental
Services Director

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
X	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda
item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

**Resolution of the Mayor and City Council Authorizing the
City Manager to Enter into a Contract for Stormwater
Management Facility Maintenance and Repair (\$29,025)**

SUPPORTING BACKGROUND:

The City of Gaithersburg is required to ensure that City stormwater management facilities are maintained in good condition and are promptly repaired and restored, in accordance with the conditions mandated in the municipal National Pollutant Discharge Elimination System (NPDES) Phase II permit and Chapter 8 of the City Code.

The City has received a cost estimate for cleaning, inspection, maintenance and repairs to the following underground stormwater management facilities:

Forest Oak Replacement	\$3,100
Shady Grove Village	\$7,165
Woods at Muddy Branch	\$3,100
BO Railroad Olde Towne	\$2,430
Department of Public Works	\$2,430
<u>Cedar Courts Olde Towne (2 facilities)</u>	<u>\$5,800</u>
Total	\$24,025

Staff would also like to encumber an additional \$5,000 for unforeseen contingencies for a total of \$29,025.

This work can be done under the terms of Montgomery County contract IFB6803000121. The contractor, Storm Water Management Facilities Repair Group, Inc. performs this work for Montgomery County on a regular basis and the City has contracted with this firm to perform similar work since 2004.

The City recently received \$328,908 from the County's Water Quality Protection Charge to support stormwater management facility inspections and maintenance. Funds for this project are available in CIP 82-1.

DESIRED OUTCOME:

Vote on Resolution

Resolution No. _____

**RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING THE CITY
MANAGER TO ENTER INTO A CONTRACT FOR STORMWATER MANAGEMENT
FACILITIES MAINTENANCE AND REPAIR**

WHEREAS, Section 57 of the City Charter provides that the City Council may permit negotiations of contracts without sealed bids for products and services, where in the opinion of the Council, the interests of the City would be best served by negotiated contracts; and

WHEREAS, the City is required to ensure that City stormwater management facilities are maintained in good condition and are promptly repaired and restored, in accordance with the conditions mandated in the municipal National Pollutant Discharge Elimination System (NPDES) Phase II permit and Chapter 8 of the City Code; and

WHEREAS, the City desires to enter into a contract for stormwater management facilities cleaning, inspection, maintenance and repair; and

WHEREAS, the City wishes to participate in the Montgomery County Contract (IFB6803000121) for stormwater management facilities maintenance and repair:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to enter into a contract for stormwater management facilities maintenance and repair with Storm Water Management Facilities Repair Group, Inc., 8105 Crabapple Lane, Gaithersburg, Maryland, 20879, in the amount not to exceed Twenty-Nine thousand and Twenty-Five Dollars (\$29,025); said funds to be expended from the Capital Improvements Program.

ADOPTED by the Mayor and City Council this 18th day of June, 2007.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in a public meeting assembled on the 18th day
of June, 2007.

David B. Humpton, City Manager

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by Erica Shingara Date of City Council Meeting: June 18, 2007

AUTHORIZING

Purchase _____ Award Contract _____ Transfer Funds _____ Negotiate / Execute a Contract X

BID INFORMATION:

Advertisement Date: Not applicable
Participating in Montgomery County Contract IFB6803000121
Newspaper(s): Not applicable
Bids Opened/Tabulated (date): Not applicable

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

Award a contract to not exceed \$29,025 to Stormwater Management Facilities Repair Group, Inc. for underground stormwater management facilities cleaning, inspection, maintenance, and repairs to the following facilities:

Forest Oak Replacement	\$3,100
Shady Grove Village	\$7,165
Woods at Muddy Branch	\$3,100
BO Railroad Olde Towne	\$2,430
Department of Public Works	\$2,430
Cedar Courts Olde Towne (2 facilities)	\$5,800
Total	\$24,025

Staff would also like to encumber an additional \$5,000 for unforeseen contingencies for a total of \$29,025.

CONTRACTED/PURCHASE FROM:

Company Name: Storm Water Management Facilities Repair Group, Inc.

Street Address: 8105 Crabapple Lane

P. O. Box Number: N/A

City/State/Zip: Gaithersburg MD 20879

CONTRACT/PURCHASE AMOUNT: \$ 29,025

Check One: In the Estimated Amount of _____ Not to Exceed X

FUNDS TO BE EXPENDED FROM: Operating Budget _____ Capital Improvements Budget X

Account Number: CIP 82-1 Storm Water Management – 3312 - 598000
(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS Available _____ Not available _____

FinanceDept.

Date